**BASIC SERVICE INVOICE**

|  |  |  |
| --- | --- | --- |
|  | **Invoice Date:** |        |
|  | Agreement Number: |        |
|  | Invoice Number: |        |
| **FOR PROFESSIONAL SERVICES RENDERED:** From: |        | To: |        |
| Consultant Name: |        | Remit to: |        |
| Address: |              | Address: |              |

|  |  |
| --- | --- |
| Vendor Number: |        |
| Contact Person Accounting: |        | Phone: |        |
| DCNR Project Title & Location: |        |
| DCNR Project Number: |        |
| DCNR Project Coordinator: |        |
| DCNR Work Order Number: |        |
|  | **Total Fee** | **Previously Billed** | **Current Billing** | **Billed to Date** | **% Complete** |
| Task #1 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #2 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #3 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #4 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #5 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #6 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #7 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #8 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #9 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Task #10 | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Subconsultant Cost: | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Work Order Sub-Total | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Expenses (Cons.) | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Expenses (Sub) | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |         |
| Work Order Total | $ 0.00  | $ 0.00  | $ 0.00  | $ 0.00  |  |
| **Total Amount Payable This Invoice** |

|  |
| --- |
| $        |

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| Professional’s Signature | Department of Conversation and Natural Resources |
|   | Approved:   |   |
| Date:   |        | Date:   |        |
| [ ]  | Check this box for final invoice which signifies the work order as complete.  |