

Visitor and Service Request Policy

Pennsylvania Geological Survey, Pittsburgh, PA

The Pittsburgh office of the Pennsylvania Geological Survey (PAGS) entertains requests for publications, geologic information and oil and gas well data by the following means:

- (1) General inquiries and requests are welcome anytime using the “Contact Us Form” on the Department of Conservation and Natural Resources’ website at [DCNR Contact Us · Starter Portal \(powerappsportals.us\)](https://www.dcnr.pa.gov/Geology/PublicationsAndData/Pages/default.aspx).
- (2) Information regarding PAGS publications and data may be accessed at <https://www.dcnr.pa.gov/Geology/PublicationsAndData/Pages/default.aspx>. In addition, [Pennsylvania Geological Survey Publications \(ZIP\)](#) contains descriptions of each series, individual report information, and hyperlinks to all publications. Publications may also be selected and downloaded through geographical searches on [PaGEODE](#).
- (3) Telephone inquiries are taken during normal business hours (8 am – 4 pm), Monday through Friday, excluding state holidays. Inquiries can be directed to our main number at (412) 442-4235, or to a specific staff member (see contact information on page two of this document).
- (4) PAGS manages and archives oil and gas well records and related data using the Exploration and Development Well Information Network (EDWIN). Information contained in EDWIN is available to the public and can be accessed in the ways described below.
 - Office visit to view the information – Individuals may visit the Pittsburgh office during normal business hours to access and view EDWIN information at one of the visitor computer workstations. No appointments are needed, although individuals are encouraged to call ahead to be sure that PAGS staff will be on hand to assist with requests. No fees are charged to log onto EDWIN and view data/documents in our offices.
 - Duplication and transmission of the information – PAGS works with persons preferring the convenience of obtaining the oil and gas well information remotely to determine (a) whether PAGS has the data they’re looking for and if so, (b) the most efficient format for the data. PAGS then prepares the data for transmission to the requester. The fees for these services are as follows:
 - ✓ Duplication of paper records: \$.25 per page. No fee is charged for email transmission of electronic (PDF) files that can be emailed in a single transaction (10 MB limit).

- ✓ Digital reports (Excel files) generated from EDWIN queries incur a setup fee of \$26, plus \$0.02 for each record returned by the query. Such reports will be delivered by email (for reports <10 MB in size) or through OneDrive file sharing (for reports >10 MB in size). This fee is based on the actual cost to the PAGS to generate these records.
- ✓ A bulk file request comprised of any combination of geophysical logs (TIFF images or LAS files) and/or electronic (pdf) well files that contain ≤4.7 GB of data (i.e., the size of a traditional DVD disk) incurs a flat fee of \$75. Such requests will be delivered through OneDrive file sharing. This fee is based on the actual cost to PAGS to generate these records.
- EDWIN Subscription (enhanced electronic access) – Individuals desiring the convenience of 24/7 remote access to Pennsylvania’s oil and gas well information may subscribe to EDWIN. The subscription includes the software license for accessing the system, technical training and support on the use of the system, and as-needed software upgrades and maintenance. The initial subscription fee is \$5,000, which covers the software license and initial training on use of the system. An annual maintenance fee of \$500 covers technical support and troubleshooting, geologic consultations, and software upgrades and maintenance during the subscription year. The subscription period is based on the commonwealth’s fiscal year – July 1 through June 30. All monies received are used to purchase client licenses, support software and make the system self-sustaining. Subscription inquiries can be directed to Kristin Carter at krccarter@pa.gov.

PAGS-Pittsburgh Staff Contact Information

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